



## Volunteer Application to Douglas County Historical Society

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: (    )    - \_\_\_\_\_

(Please Print)

Address: \_\_\_\_\_

How did you hear about our Volunteer Program at DCHS? \_\_\_\_\_

Email: \_\_\_\_\_ (Email addresses are not shared.)

Volunteer Experience: \_\_\_\_\_  
 \_\_\_\_\_

What are your interests, skills, etc. \_\_\_\_\_  
 \_\_\_\_\_

I would be available to volunteer (circle all that apply)

Tues    Wed    Thurs    Fri    Sat                      (You are not expected to volunteer every day or week)

Would you be available to help in the evenings?    Yes    No

Check areas that you are currently interested in helping at DCHS

<b>Educational Outreach Projects</b> If you have an interest in working with kids and groups of people outside of the DCHS Facility	
<b>History Theatre</b> If you would like to volunteer to assist with our theatre productions from set construction to ticket sales, refreshments and clean-up.	
<b>Events and Fundraising</b> If you like to work with others to help raise money for DCHS as well as building our scope of community involvement and outreach.	
<b>Museum Shop</b> Assist with inventory, marketing and customer service.	
<b>Archives and Collections</b> Assisting Collections Committee, members and visitors with research requests.	
<b>Light Housekeeping and Landscape</b> Assist with general upkeep of the facility with light cleaning as outdoors snow removal, trash removal, etc.	

**Newsletter and other Media**

Assist with newsletter content as well as updating website and FaceBook page.

Do you have any physical limitations? Yes No Please Explain: \_\_\_\_\_

\_\_\_\_\_

**General Volunteer Information**

As a volunteer at DCHS you will not be required to attend event and other committee meetings while in the position as a volunteer. If you would like to attend you would be welcome to do so. Attending these planning meetings is a great way to get to know the other volunteers and staff that you will be assisting while serving as a volunteer.

While a volunteer at DCHS we will require you to fill out a timesheet so that we can track the amount of time that you are serving as a volunteer. These timesheets track our use of volunteers which is presented at annual meetings as well as when we are writing new grant proposals for funding purposes.

If at any time while serving as a volunteer at DCHS and you should have any questions or concerns, please feel free to speak with any DCHS staff member up to and including the Executive Director. Our goal is to have a harassment free environment for all staff and volunteers and discriminating or harassing behavior will not be tolerated at DCHS.

**Douglas County Historical Society hours as of 8/14/2014:**

Tuesday, Wednesday and Friday: 11:00 am to 5:00 pm

Thursday: 12:00 pm to 8:00 pm

Saturday: 10:00 am to 2:00 pm

I am interested in becoming a member of DCHS.

<input type="checkbox"/>	Student or Senior (62 yrs.)	\$15.00
<input type="checkbox"/>	Individual	\$25.00
<input type="checkbox"/>	Family	\$40.00
<input type="checkbox"/>	Friend of DCHS	\$50.00
<input type="checkbox"/>	Patron	\$100.00
<input type="checkbox"/>	Benefactor	\$250.00
<input type="checkbox"/>	Maintaining	\$500.00

\_\_\_\_\_  
**Volunteer Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**DCHS Staff Signature**

\_\_\_\_\_  
**Date**